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Beverly Jones, MBA, JD, PCC, is a master of reinvention. She led university programs for women before trailblazing her career as a Washington lawyer and Fortune 500 energy executive. For 40 years she has helped other professionals and leaders survive and thrive.

Since 2002, Jones has built a respected executive coaching and consulting practice, leading retreats and mentoring professionals of all ages to advance their careers, shift directions, or boost their productivity. Based in the nation's capital, she works with accomplished leaders in Congress, at major federal agencies, NGOs, universities, and large corporations. She is a popular blogger, and her podcasts are distributed through public media.

Think Like an Entrepreneur, Act Like a CEO

50 Indispensable Tips to Help You Stay Afloat, Bounce Back, and Get Ahead at Work

Beverly Jones
 Foreword by Kerry Hannon, author of *Great Jobs for Everyone 50+*

“Each chapter is a gem [that hones] in on a lesson, with a real person to illustrate it and techniques to help you find a new attitude and solve a problem.”

—Kerry Hannon, journalist and *Washington Post* best-selling author

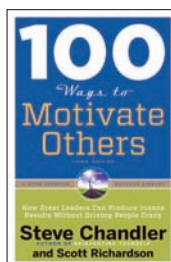
Education plus experience once guaranteed a successful career, but no more! Today, success depends on your ability to adapt. You must be agile, willing to adjust your professional expectations, and able to respond quickly to opportunities and threats.

In **Think Like an Entrepreneur, Act Like a CEO** you will learn practical ways to handle vexing workplace challenges. Each chapter uses true stories to illustrate the answers to common questions, including:

- How to leave your old job smoothly and start your new one with confidence and flair.
- How to gracefully accept praise for your work.
- How to recover from stress, setbacks, or the upheaval of a major project.
- How to stay steady in the midst of endless change.

It's not enough to know how to manage common work-life challenges; you must also deal with the uncommon ones. **Think Like an Entrepreneur, Act Like a CEO** gives you proven, easy, go-to techniques for handling even the biggest career surprises, one step at a time.

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